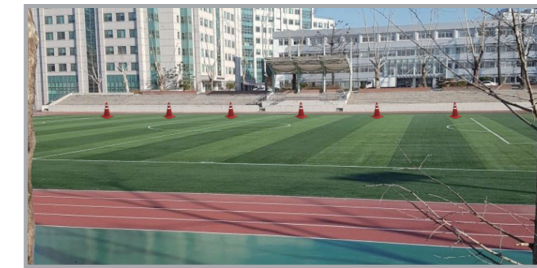


⑥ Evacuation site for each dormitory

division	Dormitory Name	Place name
1	Foreign student dormitory	West Campus Lawn Stadium
2	Cheong-un2	
3	Cheong-un1	West Campus Lawn Stadium (Basketball court)



division	Dormitory Name	Place name
4	SOLGEO	East Campus Playground



※ Escape to the road (specific place) that is clear and does not block fire trucks moving.

# Emergency (fire, earthquake) Evacuate Manual





## 1 Purpose

The aims are to protect the bodies and lives of residents in the outbreak of a fire or earthquake, to improve the actual ability to cope with the situation, and to maintain students' well-being and minimize loss of property.

Emergency Operations Room (24 hours)	042) 630-9696	
Dormitory & Security Office (24 hours)	cheong-un1	042) 629-6541~2,4
	Foreign student dormitory	042) 629-6656
	SOLGEO	042) 630-9226

※ Save these number on your phone

## 2 Fire Detection

- ① **"Fire Detection"** Find flames or smoke
- ② **Fire! Fire! Fire!** Yell 3 times!!!
- ③  Press **the button** on fire hydrant
- ④ **Automatic accept alarm**  
1. E.O.R 2. Dormitory & Security Room
- ⑤ **"If the fire is small"**  
Extinguish a fire with a fire extinguisher ASAP!!  
 Place the fire extinguisher on the floor and pull out the safety pin.  
 Move the nozzle toward the fire.  
 Grasp the handle hard.
- ⑥ **Call 119 if you cannot extinguish a fire**

## 3 Emergency Situation

▶ Actions taken during earthquakes

1. Protect your body under a strong table.

2. Shut off the gas and electric lights and open the door to secure the exit.
3. Wear shoes that can protect your feet when you get out of your room.
4. Use the stairs to evacuate.
5. Go to a large area.

▶ Fire Alarm

① **"Fire Alarm"**

② **Fast Evacuation!**  
evacuate as far as possible outdoors

[ Note ]

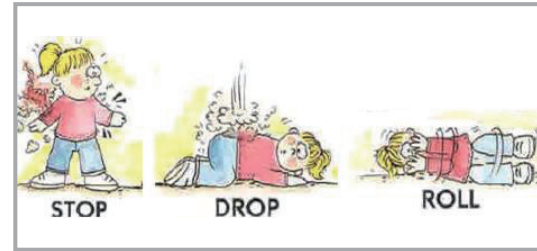
1. Do not use elevators
2. Evacuate using the emergency stairs & evacuation route
3. If the door handle is hot, it means there is a fire nearby! (Do not open the door!)  
If the door handle is cold, open it slightly
4. If possible, cover your nose and mouth with a wet cloth, cover your head, and then lower your body to avoid falling objects.
5. Do not go back again!
6. After evacuation, go to the designated evacuation site and wait for confirmation after confirming the list.
7. Call E.O.R(042-630-9696) or 119
8. open the window and shake brightly colored objects to tell them where you are and wait for rescue



▶ When the clothes are on fire during evacuation

- ① STOP
- ② DROP
- ③ ROLL

※ For those who are uncomfortable, cover it with a thick cloth and knock it off.



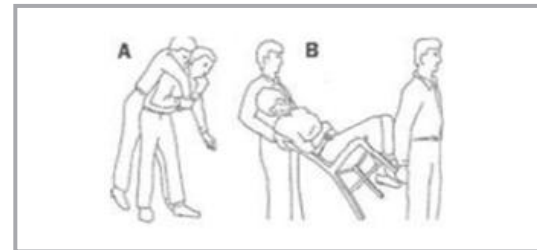
▶ For students with disabilities or patients

• If your roommate is a student with a disability or a patient!

Hold your roommate's inconvenient hands and quickly and safely evacuate.

• All roommates are students with disabilities or patients.

The next room students must help the uncomfortable student to evacuate together.



▶ Designated Evacuation Site

When the fire is out, fire trucks will run from the fire station. In order to ensure your safety, you must confirm your evacuation at the designated place. The designated evacuation site for each dormitory (dormitory) is as shown below! You must know it.

▶ Fire drills & real situations

A. Evacuation Site

- cheong-un1, Foreign student dormitory, cheong-un2 : Public Stadium
- Solgeo : Public Stadium
- cheong-un4, cheong-un3, HRD other single room dormitory : Vacant lot front the dormitory

B. After the evacuation

- Follow the instructions of the RAs wearing the luminous vest.
  - ① Go to the evacuation site on the notice.
  - ② Cooperate with the evacuees.
  - ③ Do not leave the evacuation site. Notify RA if it becomes inevitable.
  - ④ Never go back to the dormitory.
  - ⑤ Follow the instructions of the RAs to help you identify the location of your friends.

## 4 Note

1. What should you do when you hear a fire alarm?  
→ Get out of the building!
2. What should you do when you find a fire?  
→ Check the door handle is hot or cold!!  
→ If it is not hot, open it slightly and go to the emergency stairs  
→ Lower your body and evacuate the nearest exit.  
※ Please close the door when you evacuate
3. Do you know how to use fire extinguishers and descending life lines??

- A. Fire Extinguisher : Pull the pin → Aim at the base of the fire → Squeeze the trigger
- B. Descending life line : Pull up and unfold the support beam → Hang the hook, bend and fix the beam towards the window, Throw the reel out of the window and unwind the rope → Fasten the belt around the chest → Go out and descend your body facing the wall

4. **Calm is the most important!**

## 5 Fire Drill : What RAs should do



1. Responding to the fire hydrant, fire alarm, and announcement



2. Fire propagation & help the residents to escape



3. Help the residents covered their noses and mouths with towels in a low posture, and wait for orderly evacuation



4. Hold the residents on and check the emergency exit



5. After confirming the situation, instruct the residents to evacuate



6. For the prevent the safety accident, instruct the residents to evacuate at a fast pace

[ Note ]

- 1) Residents living on the burning floor should evacuate as soon as possible
- 2) If there are any physically challenged residents in the dorm, you should send other students to help quickly
- 3) Covered the nose and mouth with wet towels in a low posture
- 4) Close every doors in the dorm
- 5) Evacuate as far as possible outdoors
- 6) Do not use elevator as possible you can