

■ Safe Residential Life Announcement

Woosong University Student Residences Office is dedicated to the safe and pleasant communal life of student residences.

Now, we are in a season that the risks of accidents in universities and dormitory. It is our wish that all the student residents also contribute to the safety and wellness.

The following is the main safety code of dormitory regulations. Please take a careful look and make sure you abide by them.

■ Chapter 5: Principle of safety regulations

Article 21: (Allocation of rooms)

The rooms of student residences are assigned by the Chief Inspector at each semester and the alterations can not take place arbitrarily.

Article 22: (Daily schedule)

Students are to follow the schedule below.

1. Dormitory opening hours : 05:30 ~ 23:00
2. Dining time : Breakfast 07:30 ~ 09:00
Lunch 12:00 ~ 14:00
Dinner 17:30 ~ 19:00
3. Room check : The room check can take place regularly, irregularly, and frequently.

Article 23: (Meal procedure)

Students are to follow the regulation below.

1. The food can not be carried outside the cafeteria.
2. Dining in the room is restricted.
3. Students are to dress appropriately in the cafeteria.

Article 24: (Visitors)

Visitors must undergo the visiting protocol to meet the resident students in the meeting room.

Article 25: (Use of bulletin boards)

The attachment on the board must be made after the approval by the residence office.

Article 26: (Preservation and compensation of objects)

If a student damages facility, equipment, or individual materials purposefully or by mistake, he or she must make compensation for the damage.

Article 27: (Fire prevention and cleaning)

Students must actively cooperate in prevention of fire in the residence and keep the facility clean

Article 28: (Laundry)

Students are not allowed to wash their clothes outside the designated laundry room.

Article 29: (Prohibition of performance)

It is not allowed to play noisy musical instruments indoors.

Article 30: (Prohibition)

Following actions are prohibited in the Student residence.

Items	Prohibited behavior	Penalty points
1	Stealing and other despicable act that does not conform to collective life.	10 (Expulsion)
2	Lending residence cards or providing food and accommodation to an outsider.	10 (Expulsion)
3	Collective action of obstruction	10 (Expulsion)
4	Posting or issuing unauthorized advertisements or obscenity in the dormitory	10 (Expulsion)
5	Staying outside the residence without authorization for over one week.	10 (Expulsion)
6	Drink alcoholic beverages, smoking, gambling or act of violence	10 (Expulsion)
7	Disobeying the guidance of dormitory management personnel.(Once)	5
8	Bringing pets(including insects)	5
9	Causing damage to the student residence.(Including graffiti)	5
10	Bringing or using electric heater, gas burner or other hazardous materials.	3
11	Missing Room Checks	2
12	Unauthorized absences from student residence(once)	3
13	Changing the structure or relocating of facilities	2
14	Causing disturbance with loud noise	2
15	Not cleaning the room	2

우송대학교 기숙사 생활수칙

又松大学宿舍生活准则

Woosong University Student Residence Regulation

우 송 대 학 교
학 생 생 활 관

Attention

1. Outside personnel are prohibited from entering.
2. No entry between 23:00 ~ 05:30 for all residents.
3. Staying out without filling out the sign-out sheet will be penalized.
 - Weekdays(Monday~Thursday): Allowed three times a month
 - The weekend stay out does not have a limit
4. All the residents cannot change rooms without permission.

Restricted behaviors

Warning

1. Smoking in the dorm
2. Posting ads without approval
3. Entering opposite sex section
4. Bringing a pet
5. Staying out without approval
6. Disturbance, making loud noise
7. Dirty room
8. Collective behaviors invading other's comfort

Check out

1. Stealing and causing disruption
2. Lending residence card and allowing others to live
3. Drinking, gambling, violence
4. Damaging public property
5. 1 week stay out without approval
6. Smoking in the dorms repeatedly
7. Ignoring Residence officers
8. Doing business in the dorm

Residence Contrabands

Electronic items

1. Heater
2. Electric cooker
3. Electric blanket
4. Gas burner
5. Refrigerator, Microwave oven
6. Electric kettle, Coffee maker

Dangerous items

1. Alcohol
2. Trump cards and other gamble related items
3. Knife, lethal weapon
4. Pet
5. Cigarette, ashtray
6. any other dangerous items

※ If you live in studio apartment 2, 5, 6 can be used



화재!
당신과 동료의
모든 것을 앗아갈 수 있습니다!

Fire!
It could cost you everyone
you hold dear!

火灾!
有可能无情地掠走您与同事的一切!

■ In case of fire

☞ Report to authority

- Fire Station : **119**
- Integrated Situation office : **042-630-9696, 629-6969**
- Facility management office : **042-629-6222, 6658, 6228**
- Student residence office : **042-629-6623, 6656, 6541**

☞ Protocols

- First witness is to shout "FIRE!" and press nearest fire alarm.
- If the fire is considered containable, use the extinguisher.
- If the fire could not be put out by the extinguisher or water, find a safe location and call the 119.
 - ※ To prevent fire from spreading, close the door before leaving the premises

☞ Evacuation guide

- Remain calm.
- Use the emergency exits in the opposite direction of fire.
- Do not use the elevator, use the stairs.
 - ※ In case of fire, the residence exit will open automatically.
- If you are indoor, check the temperature of the door handle before opening the door and lower your head when moving.
- Do not trap yourself in a confined space such as the bathroom.
- When moving indoors, lower the body and cover your mouth and nose with a wet blanket or towel.
- Do not leap from a high location.
- Follow the officer's guidance exiting the building.
- If you escape to the roof, keep your back to the direction of the wind and wait for the rescue to arrive.
- After escaping the building, do not go back inside.
- To prevent smoke from entering the room, use the and blanket to seal the door.

☞ Fire prevention guide

- Don't keep flammable liquid or gas in the room.
- When the electric appliance malfunctions, cut the power and get it checked.
- If wire is broken, change to a new one.

- Remember the position and user's guide of the fire extinguishers and fire hydrant.
- Remember the building structure and fastest escape route.
- Pull out the plug after using the electric appliance

☞ Fire extinguisher guide

- Take the fire extinguishers to the scene of fire.
- Remove the seal from the handle, pull out the safety pin
- Stand with your back against the wind and point the hose to the fire.
- Pull the trigger and hose down the fire.

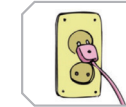
☞ Indoor fire hydrant guide

- In case of fire, press the fire bell, open the fire hydrant door, and take out the nozzle and water hose.
- One person is to take the nozzle to the fire and the other need to open the valve.
- Maintain the direction of the nozzle to the fire and spray water.

■ Safety measures for electric appliances



- ◆ **1. No wet hands**
There's a chance of electrocution



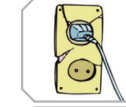
- ◆ **Full socket contact**
If the plug is not fully inserted, there's a chance of fire.



- ◆ **No pulling the plug**
Pulling the plug could result in wire damage.



- ◆ **Multi-tap overload**
Having too many plugs inserted to multi-tap overload it.



- ◆ **Damaged goods**
Damaged sockets and appliances could result in fire.



- ◆ **Heater**
Heaters and flammable items can cause fire.